K. V. R. S. S. Sanstha's

SHIVRAJ COLLEGE OF ARTS, COMMERCE AND D. S. KADAM SCIENCE COLLEGE, GADHINGLAJ.

GADHINGLAJ - 416 502, DIST. KOLHAPUR. (MAHARASHTRA)

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PREFACE

I am pleased to submit the AQAR report of academic year 2016-17 of our college prepared by IQAC.

This AQAR highlights the activities and achievements during the academic year 2016-17.

This report is the outcome of collective work of Stake holders of our college.

Dr.S.Y.Kotmire
Principal

About the Institute

SHIVRAJ COLLEGE OF ARTS, COMMERCE AND D.S.KADAM SCIENCE COLLEGE, GADHINGLAJ TAL.-GADHINGLAJ, DIST- KOLHAPUR- 416 502 (MAHARASHTRA)

Shivraj College of Arts, Commerce and D.S.Kadam Science College, Gadhinglaj was established by Late.Hon.Shri.V.T.Patil (M.P.) the president of Tararani Vidyapith, Kolhapur on 26th June 1964. Later on it was handed over to the present Sanstha, Karmveer Vitthal Ramaji Shinde Shikshan Sanstha Gadhinglaj, Dist.-Kolhapur under the leadership of Late Hon.Shri.Balasaheb Mane (M.P.) on 23rd April 1973. At present the Sanstha is working under the able guidance of Hon.Prof.K.V.Kurade. The motto of our institution is "Service to community itself is a Supreme religion". It implies the purpose and objectives of education.

The college was started with Arts and Commerce faculties at initial stage. Later on in 1982 the faculty of science was introduced as the demand of the southern part of Kolhapur district. To cope-up with National and global needs, self financing courses like B.B.A., B.C.A., B.C.S. and B.Sc.Computer were started from 1999. Additionally we are running at present various career oriented courses.

The college is situated in the hilly, region on Maharashtra-Karnataka border area. The college has got 33,300sq.m of eco-friendly premise of its own where the academic, administrative buildings, the huge playground, multipurpose hall, Ladies hostel and Gymkhana are situated.

The college has permanent affiliation of Shivaji University, Kolhapur and is included in the list of 2(f) and 12 (b) under UGC.

Our college was accredited on 16th February 2004 by NAAC in its first cycle with 'B' Grade and Re-accredited on 3rd March 2015 in its Second cycle with 'B' Grade.

Annual Quality Assurance Report of IQAC 2016-17

Part – A

1. **Details of the Institution**

    1.1 Name of the Institution | Shivraj College of Arts, Commerce and D.S.Kadam Science College, Gadhinglaj. |

    1.2 Address Line 1 | Wadarage Road, Gadhinglaj. Dist.-Kolhapur. 416502 |

    Address Line 2 | Gadhinglaj |

    City/Town | Gadhinglaj |

    State | Maharashtra |

    Pin Code | 416502 |

    Institution e-mail address | shivraj_college@yahoo.com |

    Contact Nos. | O:(02327)222307,222333 |

    Name of the Head of the Institution: | Dr.S.Y.Kotmire |

    Tel. No. with STD Code: | R: (02327)223489 |

    Mobile: | +918149598223 |

    Name of the IQAC Co-ordinator: | Dr.S.D.Patil |

    Mobile: | +919421112225 |

    IQAC e-mail address: | sdpatilnsr@yahoo.co.in |

1.3 NAAC Track ID (For ex. MHCOGN 18879).   MHCOGN 10778

1.4 Website address: | www.shivraj.edu.in |

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2016-17.doc

| https://www.shivraj.edu.in/naac/AQAR-2016-17.pdf |

1.5   Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	'B'	73.25	2004	
2	2nd Cycle	B	2.27	2015	02/03/2020

1.6   Date of Establishment of IQAC: DD/MM/YYYY   29/09/2004

1.7   AQAR for the year *(for example 2010-11)*   2016-17

1.8   Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

       AQAR 01   2014-15   Submitted on 11/01/2017.
       AQAR 02   2015-16   Submitted on 29/04/2017.

1.9   Institutional Status

       University   State ☑   Central ☐   Deemed ☐   Private ☐

       Affiliated College   Yes ☑ No   ☐

       Constituent College   Yes ☐ No   ☑

       Autonomous college of UGC   Yes ☐ No   ☑

       Regulatory Agency approved Institution-Yes ☐ No ☑
       (eg. AICTE, BCI, MCI, PCI, NCI)

       Type of Institution   Co-education ☑   Men ☐   Women ☐
                               Urban ☐   Rural ☑   Tribal ☐
          Financial Status   Grant-in-aid ☐   UGC 2(f) ☑   UGC 12(b) ☑
          Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.10   Type of Faculty/Programme

          Arts ☑   Science ☑   Commerce ☑ Law ☐   PEI (Phy Edu) ☐
          TEI (Edu)   Engineering   Health Science   Management
          Others   (Specify)   B.B.A., B.C.A., B.C.S., M.A., M.Com., M.Sc. Computer M.B.A.,

1.11   Name of the Affiliating University *(for the Colleges)*

| Shivaji University, Kolhapur. |

1.12   Special status conferred by Central/State Government-UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt /University | - |

University with Potential for Excellence | - | UGC-CPE | - |

DST Star Scheme | - | UGC-CE | - |

UGC-Special Assistance Programme | - | DST-FIST | - |

UGC-Innovative PG programmes | - | Any other *(Specify)* | - |

UGC-COP Programmes   ☑

2.   IQAC Composition and Activities

2.1   No. of Teachers | 12 |

2.2   No. of Administrative/Technical staff | 02 |

2.3   No. of students | - |

2.4   No. of Management representatives | 01 |

2.5   No. of Alumni | 01 |

2. 6   No. of any other stakeholder and community representatives | 02 |

2.7   No. of Employers/ Industrialists | 01 |

2.8   No. of other External Experts | 01 |

2.9   Total No. of members | 22 |

2.10   No. of IQAC meetings held | 04 |

2.11   No. of meetings with various stakeholders: No. | - | Faculty | 04 |

Non-Teaching Staff Students | - | Alumni | 01 | Others | 01 |

2.12   Has IQAC received any funding from UGC during the year?   Yes ☐ No ☑

If yes, mention the amount

> -

2.13   Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos.	International	National	State	Institution Level
-	-	-	-	03

(ii)   Themes

1. Administrative staff and Students
2. Agricultural Produce and Process Industries
3. Work Shop By Francis Felix

2.14   Significant Activities and contributions made by IQAC

- Encouragement for conducting seminars/ conference and workshop.

- Encouragement for Minor research projects.

- IQAC suggested to submit proposals for New Courses like, M.Sc. (Chemistry), B.sc (Botany & Mathematics)

- To make available, The Mobile App (SUMS) for digital attendance and related activities is proposed for some classes.

2.15   Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• To Prepare academic calendar	• Activities were carried out as per academic calendar.
• Proposals for Minor research projects.	• Minor research projects sectioned and new proposals submitted to UGC.
• Proposals for New Courses like B.Sc. (Maths, Botany), M.Sc. (Org. Chemistry)	• Proposals submitted to State Government and Shivaji University,Kolhaur.

* *Attach the Academic Calendar of the year as Annexure.*

2.16   Whether the AQAR was placed in statutory body   Yes ☑ No ☐

Management   ☑   Syndicate   Any other body

Provide the details of the action taken | Approved by Management |

Part – B
Criterion – I

1.   Curricular Aspects

1.1   Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added/Career Oriented programmes
PhD	-	-	-	-
PG	04	-	04	-
UG	06	-	03	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	04	-	01	03
Others	01	-	-	-
Total	**15**	**-**	**08**	**03**
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2   (i)   Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii)   Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	0
Annual	0

1.3   Feedback from stakeholders*   Alumni ☑   Parents ☑ Employers   Students ☑
(On all aspects)

Mode of feedback: Online   Manual ☑   Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4   Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Syllabi of M.com 1st year PG Course is revised during this year by Shivaji University, Kolhapur

1.5   Any new Department/Centre introduced during the year. If yes, give details.

M.A. I (Sociology) and M.Sc. I (Computer Science)

Criterion – II

2. Teaching, Learning and Evaluation

2.1   Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
39	16	23	-	-

2.2   No. of permanent faculty with Ph.D. -20

2.3   No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
16	12	23	-	-	3	-	-	39	15

2.4   No. of Guest and Visiting faculty and Temporary faculty -

-	36 PG	30 Non- Grant

2.5   Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/Workshops	-	-	-
Presented papers	-	06	-
Resource Persons	-	-	04

2.6   Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT
Projects are given to the 3rd year students of all the classes
Study tours arranged
Classroom Seminars
Wall magazine (Shivayan)
Industrial and Study tours
Library displays new arrivals and the contents of periodicals are communicated to faculty by e-mail

2.7   Total No. of actual teaching days during this academic year

241

2.8   Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Provision of photo copy and revaluation of the answer-sheet as per university norms.
- We are conducting Central Assessment Programme for evaluation of University Papers for 1st Year Degree Examination.

2.9   No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop.

-

2.10   Average percentage of attendance of students

85%

2.11   Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. III	139	10	28	56	0	94
B.Com. III	279	4	18	37	1	59
B.Sc. III	265	16	28	39	0	83
B.B.A. III	38	3	18	42	0	63
B.C.A. III	43	2	47	2	0	51
B.C.S . III	60	25	60	8	0	93
M.A. II Mar	42	5	38	36	0	79
M.A II Hin.	13	15	69	8	0	92
M.A. II Eng	38	0	5	34	8	47
M.A II Eco.	26	0	19	19	0	38
M.Com II	46	7	28	43	0	78

2.12   How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Preparation and execution of academic calendar
Evaluation processes is as per norms of Shivaji University Kolhapur.
Project work for final year students
Encouragement for minor research projects and for participation and conducting workshops, seminars.

2.13   Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	21
Summer/Winter schools, Workshops, etc.	-
Others	-

2.14   Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	45	05	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1   Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraging the faculty to undertake Minor research projects, Seminar and Conferences.
- Encouraging the faculty to organize and to attend Workshops, Seminars and Conferences.
- Encouraging the faculty to publish the research papers in the various National and International journals prescribed by UGC.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03	02	01	02
Outlay in Rs. Lakhs	-	-	-	1865000

3.4   Details on research publications

	International	National	Others
Peer Review Journals	01	05	-
Non-Peer Review Journals	-	-	01
e-Journals	-	-	-
Conference proceedings	-	08	04

3.5   Details on Impact factor of publications:

Range [-]   Average [✓]   h-index [-]   Nos. in SCOPUS [-]

3.6   Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-

Minor Projects	2016-17	UGC	250000	250000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7   No. of books published

   i)   With ISBN No.   [02]

   ii)   Chapters in Edited Books [06]

   iii)   Without ISBN No.   [-]

3.8   No. of University Departments receiving funds from

   UGC-SAP   [--]   CAS   [---]   DST-FIST   [--]

   DPE   [-]   DBT Scheme/funds   [--]

3.9   For colleges

   Autonomy   CPE   [--]   DBT Star Scheme   [--]

   INSPIRE   CE   [--]   Any Other (specify)   [--]

3.10   Revenue generated through consultancy   [--]

3.11   No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12   No. of faculty served as experts, chairpersons or resource persons: 02

3.13   No. of collaborations

   International   [--]   National   [--]   Any other   [--]

3.14   No. of linkages created during this year

3.15   Total budget for research for current year in lakhs :

   From funding agency   [--]

   From Management of University/College   [--]

   Total   [--]

3.16   No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17   No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18   No. of faculty from the Institution who are Ph. D. Guides

03

And students registered under them

13

3.19   No. of Ph.D. awarded by faculty from the Institution

1

3.20   No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | -- | Any other | 01 |

3.21   No. of students Participated in NSS events:

University level | 04 | State level | 02 |

National level | -- | International level | -- |

3.22   No. of students participated in NCC events:

University level | -- | State level | 05 |

National level | 06 | International level | -- |

3.23   No. of Awards won in NSS:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.24   No. of Awards won in NCC:

University level | - | State level | -- |

National level | -- | International level | -- |

3.25   No. of Extension activities organized

University forum   `--`   College forum   `--`

NCC   `07`   NSS   `10`   Any other   `--`

3.26   Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- N.S.S. residential camp at Kadgaon.
- Blood donation camp - 9th August 2015.
- Blood group testing camp.
- 'Samvidhan Din'
- ' Manavi Hakka Din'
- ' Swachata Abhinyan'
- No Vehicle Day
- Yoga Shibir
- Nirbhaya Abhiyan
- Voter awareness Programme by NSS students.
- Tree Plantation.
- Aids Awareness rally.
- Shramdan.
- Financial literacy Abhiyan.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	33,300sq.m	-	-	-
Class rooms	25	-	-	25
Laboratories	17	-	-	17
Seminar Hall	02	-	-	02
Cultural Hall	01	-	-	01
Girl's Hostel	01	-	-	01
Shad net	01	-	-	01
Varmi Compost	01	-	-	01
Chemistry Lab No. 5	01	-	-	01
Electronics Lab.No.2	01	-	-	01
Biology Lab.No.2	01	-	-	01
Micro Biology Lab	-	01	-	01
HOD's Cubical's	04	-	-	04
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others				

4.2 Computerization of administration and library

Already computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14116	806580	454	29077	14570	835657
Reference Books	36822	3508570	809	296349	37631	3804919
e-Books	80000 +(N-List)		80000 +(N-List)		80000 +(N-List)	
Journals	54	38284	54	58019	54	58019
e-Journals	3500 +(N-List)		1500+(N-List)		5000 +(N-List)	
Digital Database	-	-			-	-
CD & Video	-	-			-	-
Others (specify)	-	-	-	-	-	-

4.4   Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	162	128	4	2	-	27	5	02
Added	-	-	-	-	-	-	-	-
Total	162	128	4	2	-	27	5	02

4.5   Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

> The University related work like eligibility of students and examination work is computerized in collaboration with Shivaji University, Kolhapur. (http://online.shivajiuniversity.in/) Wi-Fi facility is provided to students and faculties through Mobile and Laptop.

4.6   Amount spent on maintenance in Rs.

   i)   ICT   236689

   ii)   Campus Infrastructure and facilities   625386

   iii)   Equipments   43338

   iv)   Others   -

          Total :   905413

Criterion – V

5. Student Support and Progression

5.1   Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC contributes in creating awareness about students support services. It makes the Sanstha, Principal and Staff to provide better laboratory, library services, proper infrastructure and concessions in college fees, examination fees, Bus pass etc.

5.2   Efforts made by the institution for tracking the progression

The institution tries to provide better class rooms, water, light, ground and other facilities for the students' progress.

5.3   (a)   Total Number of students

UG	PG	Ph. D.	Others
3135	371	-	53 MBA

(b)   No. of students outside the state

154

(c)   No. of international students

Nil

Men

No.	%
1879	53.60

Women

No.	%
1627	46.40

Last Year					
General	SC	ST	OBC	Physically Challenged	Total
2738	232	02	440	05	3417

This Year					
General	SC	ST	OBC	Physically Challenged	Total
2961	174	4	367	-	3506

Demand ratio 1:1   Dropout %

5.4   Details of student support mechanism for coaching for competitive examinations (If any)

> Guest lecturers were Organised –
> 1. Shri . Ajnkya Ajgekar, (STI Govt. Of Maharashtra)
> 2. Prof. Kashinath Tanange (ACS College, Gadhinglaj)
> 3. Shri. Shashikant Boralkar (Director, Unique Academy, Kolhapur)
>   • Special Library and Reading Room facilities were provided.
>   • Written Quiz was arranged.

No. of students beneficiaries | 66 |

5.5   No. of students qualified in these examinations

NET -   SET/SLET -   GATE -   CAT-

IAS/IPS etc   State PSC   UPSC   Others -

5.6   Details of student counselling and career guidance

> ❖ 03 Lectures related to competitive examinations were arranged.

No. of students benefitted | 66 |

5.7   Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	190	22	10

5.8   Details of gender sensitization programmes

5.9   Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 11 |

National level | 14 |

International level | 01 |

No. of students participated in cultural events

State/ University level | 01 |

National level | - |

International level | - |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports :

State/ University level | 08 |

National level | 04 |

International level | 01 |

Cultural:

State/ University level | 01 |

National level | - |

International level | ---- |

5.10   Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	72	100215
Financial support from government - Government of India Scholarship Shivaji University, Merit Scholarship Ekalya Scholarship Minority Scholarship	382 18 33 09	1016405(Partly Received) 90200 165000 Amount yet to be Received
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs :

State/ University level   :   -

National level   :   -

International level   :   -

Exhibition:

State/ University level : -

National level : -

International level : -

5.12   No. of social initiatives undertaken by the students   -14

1. No vehical Day by students of Chemistry Department.

2. Swachhata Abhiyan by NSS students.

3. Yoga Shibir

4. Nirbhaya Abhiyan

5. Voter awareness Programme by NSS students.

6. Tree Plantation

7. Aids Awareness rally

8. Shramdan

9. Plastic Hatao

10. Disastar Management

11. Consultation day

12. Blood Donation Camp.

13. Perana Divas

14. Chorla Ghat Treaking

5.13   Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. **Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

> **VISION:**
> Taking higher education to the students and preparing them to build strong India based on reasoning, conscience, compassion and philanthropy.
>
> **MISSION:**
> Our mission is to provide quality education to the students of Gadhinglaj, Ajara and Chandgad tahasils and Maharashtra, Karnataka, Goa, Konkan border areas to change their minds with newly advanced socio-economic knowledge and technology.
> Our motto is **"SEVA PERMO DHARMA"** means
> **"SERVICE ITSELF IS THE SUPREME RELIGION"**
> The motto itself reveals our dedication to human services through various activities.

6.2 Does the Institution has a management Information System

> No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> College follows Shivaji University curriculum and three COC are conducted viz.
> o English- Personality Development & Communicative Skills
> o Physics- Maintenance of Electrical & Electronic Appliances
> o Chemistry- Medical Laboratory Technicians

6.3.2 Teaching and Learning

> Teaching plans prepared. ICT facilities were used wherever possible.

6.3.3 Examination and Evaluation

> Internal examination as per university norms.

6.3.4 Research and Development

> Faculties are promoted to submit Minor Research projects. Two minor research projects are ongoing. Research laboratory is recognised for Physics and Chemistry.
> A Minor Research Project
> १. " डॉ. सूर्यनारायण रणसुभे के द्वारा अनुदित (आत्मकथामक) कृतीयोन्का अनुवाद परक एवंम समीक्षात्मक अधयन" by Prof. N.B.Ekile in Hindi
>
> 2. " Avian fauna of Shendri Reservoir " by Prof.K.J.Adate in Zoology
> are ongoing.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Faculty registered for N-list INFLIBNET consortium.
2. Some e-books are made available in library.
3. Open access for all stakeholders.
4. Well equipped computer lab with Wi-Fi campus.
5. Index of periodicals is communicated to teachers through e-mail.

6.3.6 Human Resource Management

All the employee of the college work together in the spirit of a family unit.

6.3.7 Faculty and Staff recruitment

• Faculty and staff recruitment is done according to the rules and regulation of Government of Maharashtra and norms of Shivaji University, Kolhapur. • Teachers are appointed as per the recommendation by the selection committee.

6.3.8 Industry Interaction / Collaboration

The college students of B.B.A., B.C.A., B.C.S and B.Sc. (Computer) visit various industries for their project work.

6.3.9 Admission of Students

Students are admitted to various courses as per the norms of Shivaji University, Kolhapur and Government of Maharashtra. Specifically our institute tries to accommodate all the students that apply for admission.

6.4   Welfare schemes for

Teaching	PF, Gratuity, Medical reimbursement.
Non teaching	PF, Gratuity, Medical reimbursement, LTC.
Students	Students Aid fund, Government Scholarships, Concession in tuition fees.

6.5   Total corpus fund generated   : **Nil**

6.6   Whether annual financial audit has been done   Yes ☑ No -

6.7   Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	-	-
Administrative	No	-	-	-

6.8   Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   ✓   No   -

For PG Programmes   Yes   ✓   No   -

6.9   What efforts are made by the University/ Autonomous College for Examination Reforms?

> Semester pattern is implemented for all the courses as per Shivaji University, Kolhapur.

6.10   What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> There is a provision to autonomy to the college made by Shivaji University and Government of Maharashtra.

6.11   Activities and support from the Alumni Association

> A few alumni are invited as guest lecturer. A facebook account 'Amhi Shivrajian, is created. Alumni meet was organized.

6.12   Activities and support from the Parent – Teacher Association

> The parents meet informally to the faculty and the Principal regarding the progress of their wards.

6.13   Development programmes for support staff

> The administrative staff of the college is deputed for various courses organised by various authorities like University, Joint Director.(Higher Education)

6.14   Initiatives taken by the institution to make the campus eco-friendly

> 1. Rainwater harvesting for Department of Chemistry.
> 2. Use of CFL bulbs, Solar panels.
> 3. The campus is well maintained and kept clean and green.

Criterion – VII

7.   Innovations and Best Practices

7.1   Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> **1. e-mail service to college students**
>
>   Our library has introduced e-mail service to the college students. Librarian sends email to the faculty members as well as college students regarding arrivals of new periodicals, in which index of each periodical are mailed. Most of the faculty members and college students access the periodicals of their interest.
>
>   This idea has created awareness among the faculties and college students about their topics of interest. This practice has been continued.

7.2   Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> - M.Sc. (Computer Science) and Microbiology at B.Sc. – I level have been started.

7.3   Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> **Best Practice No- 1**
>
> **1.**   Title:-
> Awareness campaign regarding cashless India.
>
> 2.   Goals:-
> ➢   To Introduce concept of Demonetization and Economical literacy
> ➢   To motivate people for cashless transactions.
> ➢   To introduce new concepts in cashless economy – Credit cards/Debit Cards, Payment Apps in banking & Net banking and Overall Digital Banking.
>
> 3.   Context:-
>   After the announcement of demonetization policy by Central Government, confusion and chaos was created throughout the nation. Especially in rural area, Cash for exchange was not available in banks and ATM counters. This has created emergency like situation in trade, commerce & health as well as daily routine of common people. Under such crisis & circumstances to create awareness regarding cashless economy was the only & foremost option. In this light a special campaign was planned at state and university level through NSS. Our NSS unit tried its best to make the campaign the best practice of our local area.
>
> 4.   Practice:-
>   State level planning of the activity was planned under the guidance and directions of chancellor of university/ Governor of Maharashtra. Workshops were arranged at University & District level. Our 15 NSS

volunteers participated in these workshops. These 15 NSS volunteers oriented 250 volunteers of our college NSS units.

In the second round these oriented NSS volunteers were divided in 10 groups for further implementation. They created awareness regarding various concepts in cashless economy, like

    a. Payment of light bills, phone bills, hospital bills.

    b. Use of plastic money.

    c. Use of various apps, like freecharge, paytm, SBI buddy, UDAI, BHIM.etc.

    d. Net banking & SMS banking.

    e. Transport reservations of ST & Railways.

5.   **Evidence of Success:-**

The activity was run for a week continuously & our volunteers remain connected. The statistical details of the campaign are given in following table No. 1

Table No. 1 Volunteers participated in University & District level workshops

Sr.No	Name	Class	Workshops
1	Mahaesh Fagare	B.Sc. II	District
2	Ajit Adsule	B.Com II	District
3	Chetan Bhosale	B.Sc. III	District
4	Vitthal Mutagi	B.Com III	University
5	Mutun Koli	B.Com III	University
6	Ravindra Uthale	B.Com III	University
7	Swapnil Asode	B.Sc. II	District
8	Mallikarjun Baramati	B.Sc. II	District
9	Vishwjit Kurade	B.Sc. III	District
10	Sourbha Desai	B.Sc. II	District

Table No. 2 Villages where the activity was run

Sr.No	Name of the Village	No. of Beneficiaries
1	Terani	25
2	Halkarni	100
3	Madhyal	80
4	Kavalikatti	25
5	Nandanwad	25
6	Kadgaon	250
7	Yenechavandi	50
8	Nool	200
9	Hebbal	20
10	Gadhinglaj	250

  ❖ Success :

    1. Our 250 volunteers in turn their families were aware of the modern trends in economy.

    2. After the weeklong efforts made by volunteers, the people in the respective villages have became aware of cashless economy, most of them have started availing the facilities like, paytm, credit cards, etc.

6. **Problems Encountered and Resources Required:-**

 1. Most of the people are having almost accounts with Zero Balance.

 2. In rural area, Co operative credit societies and development societies are supporting routine financial transactions of the people. These organizations are not directly connected to cashless activity.

 3. Daily routine transactions are minimal.

7. **Notes (Optional)-**

The activity was co ordinate and monitored by Dr.A.G. Hardare

8. **Contact Details-**

Name of the Principal   - Dr.S.Y.Kotmire

Name of the Institute   - Shivraj College of Arts, Commerce & D.S.Kadam Science College, Gadhinglaj.

City   - Gadhinglaj.

Pin Code   - 416 502

Accredited Status   - 'B'

Work Phone   - 02327-222307   Fax-02327-222078

Website   - www.shivraj.edu.in

Email   - shivraj_college@yahoo.com

Mobile-   - 08149598223

Best Practice No- 2

1. **Title:-**

Amhi Shivrajian   (आम्ही शिवराजीयन)

House Bulletin of Shivraj College, Gadhinglaj

2. **Goals:-**

 ➢   To communicate college activities, events, information and achievements to the stakeholders.

 ➢   To provide platform for creative writing.

3. **Context:-**

 Being the oldest college in southern Kolhapur district and Maharashtra-Karanataka- Goa- boarder area, it has rich heritage in education and socio-cultural development of this area. Ours is a college having 3559 multidisciplinary students studying in Arts, Commerce, Science, Management and IT at UG and P.G. level. It is hard to communicate all the activities with the stakeholders.

 'The college days' is ideal period to express their feelings and ideas. The available platforms such as Annual Magazine and Wall-paper have their own limitations such as, periodicity, space etc. To give exposure to more students,college has decided to publish a house bulletin 'Amhi Shivrajan' (आम्ही शिवराजीयन).

4. **Practice:-**

 1. Editorial board constituted represents Principal as Chief Editor and members from each discipline.

 2. The first issue of 'Amhi Shiivrajan' was published on 5th October 2016 on the occasion of Mahatma Gandhi week at the hands of K.V.R.S.S.S President Hon. Prof. Kisanraoji Kurade –Patil and other dignitaries.

 3. The issues reflect goals, mission and objectives of the institute.

4. They included periodic achievements, activities of the stakeholders.
5. In academic year 2016-17 five issues were published.
6. Amongst published issues one issue published on 20th November 2016 was dedicated to demonetization and this created awareness regarding cashless economy.
7. We introduced The Great Shivrajians and translated- Letter to the schools of the Great Philosopher J.Krishnmurti.
8. Our various stakeholders including our President, contributed with their creative writing in forms like story, poetry, articles, related to current issues.
9. Issues were uploaded on college website.

5.   Evidence of Success:-
    1. The activity was appreciated well by all the stakeholders.
    2. We could reach to the parents periodically through this medium.
    3. Students were motivated to contribute and as a result it is found that the students involvement in the activity gradually increased.

6.   Problems Encountered and Resources Required:-

    1. Due to busy academic schedule and University examination it was difficult to maintain the periodicity.

7.   Notes (Optional)-

The activity of '*Amhi Shivrajian'* (आम्ही शिवराजीयन) is co - ordinated by and editorial board under the guidance of our President ,Prof. K.V. Kurade and Principal, Dr.S.Y.Kotmire

- Editor – Principal, Dr.S.Y.Kotmrie
- Executive Editor – Prof. A.V.Kurade
- Editorial Assistance –
  1. Prof. T.V.Chougule
  2. Dr. Sandeep Parit
  3. Shri. A.L.Kalkutakki
  4. Shri. S.N.Patil
- Editorial Board –
  1. Prof. R.B.Kamble
  2. Prof. S.C.Joshi
  3. Dr. S.K.Nerle
  4. Dr.S.D.Patil
  5. Dr. M.V.Raje
  6. Shri. S.R.Kurade
  7. Shri. S.R. Shahapurkar
- Legal Advisor-
  1. Adv. D.K. Kurade
  2. Adv. I.I. Palkar
  3. Adv. Satish Ity
- Typesetting – Vinay Graphics,Gadhinglaj
- Printing - Saraswati Offset, Gadhinglaj

8. Contact Details-		
Name of the Principal	-	Dr.S.Y.Kotmire
Name of the Institute	-	Shivraj College of Arts, Commerce & D.S.Kadam Science College, Gadhinglaj.
City	-	Gadhinglaj.
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Work Phone	-	02327-222307 Fax-02327-222078
Website	-	www.shivraj.edu.in
Email	-	shivraj_college@yahoo.com
Mobile-	-	08149598223

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4   Contribution to environmental awareness / protection

Department of Chemistry organizes No Vehicle day
Tree Plantation Date 1st July 2016 to 7th July 2016

7.5   Whether environmental audit was conducted?   Yes   No ☑

7.6   Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Due to natural growth in strength of students the available infrastructure is insufficient. The institute gives more attention in this regard
- As a result of consistent efforts taken by the institute, the college has been awarded the Certificate of Merit for securing the 1st rank in the faculty of Science in Semi Urban category under Shivaji University Merit Scholarship Scheme .
- Our student Miss. Hodage Rupali of M.A. Stood First in University and also received 08 awards for her achievement.
- College campus is maintained clean and green.
- Our Administrative staff Member Shri. Santosh Patil received 2 (Two) awards for his stories - १. कालनिर्णय कथा स्पर्धा २०१६ २. करवीर नगर वाचन मंदिर कथा स्पर्धा.
- His book of stories Titled शर्यत- द रेस ऑफ लाईफ was published.

Shivraj College of Arts, Commerce and D.S.Kadam Science College, Gadhinglaj.

8. **Plans of institution for next year**

- We have planned to start M.Sc Course in Chemistry and B.Sc. in Botany and Mathematics.

Dr. S.D. Patil

Signature of the Coordinator, IQAC
Co-ordinator
IQAC
Shivraj College,Gadhinglaj

Dr. S.Y. Kotmire

Signature of the Chairperson, IQAC
Principal
Shivraj College of Arts, Commerce,
& D.S.Kadam Science College,
Gadhinglaj.(Dist. Kolhapur)

Annexure
Academic Calendar

JUNE 2016	JULY 2016	AUGUST 2016	SEPTEMBER 2016	OCTOBER 2016
* Counseling regarding the admission	* Principals Address	* Celebration of B.G.Tilak & Annabhau Sathe Jayanti (1st August)	* Celebration of Teachers Day (5th Sept.)	* Mahatma Gandhi & Lal-Bahadur Shastri Jayanti (2nd October)
* Faculty meeting	* Sports (Regular)	* August Kranti Din & Blood Donation Camp (9th August)	* Lead College Programme	* NSS One day camp in adopted village
* Distrubution of Prospectus & Admission Process	* Enrollment of students for admission in NSS & NCC	* Independence Day (15th August)	* Celebration of Hindi Day & Inauguration of Wallpaper (14th Sept.)	* Guest Lecture on Competitive Exam
* Display of Time-table	* Celebration of World Population Day (11th July)	*Libriarian's Day	* Celebration of NSS foundation day	* Concluding Meeting of first term
* Celebration of College Foundation Day (26th June)	* Tree Plantation at Colleges campus & adopted villege by NSS students	* Inauguration of NSS activities- Campus cleaning	* Botanical & Zoological Study tours for B.Sc.II	* Semester examination
* Celebration of C.R.Shahu Maharaj Jayanti (26th June)	* Guest Lecture on Competitive Examination	* Botanical & Zoological Study tours for B.Sc.I	* Guest Lecture	
	* Guest Lecture on Personality Development	* Guest lecture on personality Deve.	* Guest Lecture	

MAY 2017			NOVEMBER 2016	
* Celebration of Maharashtra Foundation Day (1st May)	* Preparation and printing of prospectus	**SHIVRAJ CALENDER 2016-17**	* Book week - Library Dept.	* Faculty meeting
* University Examniation	* Planning for the year 2015-16		* Mahatma Phule Memorial Day (28th Nov.)	* Shivaji University foundation day celebration (18th November)
				* NCC foundation day * STT camp

APRIL 2017	MARCH 2017	FEBRUARY 2017	JANUARY 2017	DECEMBER 2016
* University Examniation	* Celebration of Savitribai Phule Smruti Din (8th March)	* Lead College Programme	* Faculty wise study tours	* AIDS Awareness week
* Mahatma Phule Jayanti (11th April)	* Statistics Quiz	* Special Coaching on Compet. Exam.	* Karmveer Vitthal R.Shinde Death Anniversary function (2nd January)	* Guest Lecture
* Dr.Babasaheb Ambedkar Jayanti (14th April)	* University Practical Examniation	* Parents & Teachers Meet	* Annual Social Gathering	* Semester Examination
* Concluding Meeting of 2nd term	* Farewell function of students of final year	* Educational Tours, Visits to Industries/ Institutes	* Book Exhibition - Library Department	* N.S.S.Camp
	* University Examniation	* Chatrapati Shivaji Maharaj Jayanti (19th Feb.)	* Alumini meet	* Guest Lecture
		* Celebration of National Science Day (28th Feb.)	* Savitribai Phule Jayanti (3rd January)	* Annual Sports
		* Guest Lecture	* Celebration of Republic Day (26th Jan.)	* Army attachement camp - NCC
		* Internal Examination	* Guest Lecture	*Guest lecturer on personality Deve.
F/Academic Calendar/2015-16/ND.				